

<p><b>Children's Scrapstore Bristol</b>  Scrapstore House  21 Sevier Street  St Werburghs  Bristol BS2 9LB  T: 0117 908 5644  F: 0117 304 1787  enquiries@childrensscrapstore.co.uk</p>	<p><b>Children's Scrapstore North Somerset</b>  The Motex Centre  Winterstoke Road  Weston-Super-Mare  BS23 3YW  T:01934 416286  northsomerset@childrensscrapstore.co.uk</p>	<p><b>Children's Scrapstore Taunton</b>  Somerset College of Arts &amp; Technology  Wellington Road  Taunton  TA1 5AX  T:01823 331515  lisahunt@childrensscrapstore.co.uk</p>
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## I want to join. What do I do now?

Please read all the information in the membership information leaflet / sheet to check that you are eligible to join, then fill in the form below and return it by hand or post. If you return it by post, please include payment and a SAE. Cheques should be made payable to 'Children's Scrapstore'. If you would like us to invoice you for your membership fee, please include a purchase order with your form. Please note that extra cards cost £1 each on top of the normal fee. Memberships are normally processed within a week so you can expect to have your cards and receipt returned to you within a few days.

## We have a few rules...

- You **MUST** provide a membership card to use the store. If you cannot find your card please call before you visit
- Your membership card can only be used by and for your group. Please do not lend your card to other people. Non payment of membership fees will jeopardise the Scrapstore service.
- Members are not permitted, under any circumstances, to sell the scrap materials. e.g. at car boot, jumble and PTA sales.

## How much should I pay? (See over for the Quick Calculator)

Scrapstore membership fees depend on the running costs of the group/ individual joining. This is so that groups run by volunteers or with very little funding pay less than groups with paid staff and larger budgets. The membership fee also depends on the location of the group and the area usually served by this Scrapstore.

You can work out which membership fee band your group falls into by calculating the total costs for running your project.

You should include things like:

- wages for any staff (if you are an individual, how much will you earn from your group?)
- rent
- funding to run your group
- budget for resources etc.

This doesn't have to be a complicated procedure. If you don't know exact figures, make an informed estimate. We won't check up on your calculation but we do ask you to be honest and pay the right fee.

**Larger organisations:** You may be a component of a larger organisation such as a hospital ward. Try to assess if this has a separate expenditure and if so, use that. Include staff salaries in this figure too.

**Church / religious groups :** Add up the expenditure of all the projects run in your premises who will want to use the card and use this figure to assess your band

OFFICE USE ONLY					
Staff Initials			Membership number		
Date Joined			Date expires		
Fee Paid	Band Fee		+ Cards		=
Purchase Order			Invoice		
Cards	Sent	Given			
Comments					

Working out your membership fee (See over for what to include in your calculations)

Your yearly costs to run your group*	Band	Bristol, South Glos, B&NES, Taunton Deane, Sedgemoor, Mendip and North Somerset	Other Local Authorities
Up to £5,000	A	£10.35	£20.70
£5,001 - £10,000	B	£14.00	£28.00
£10,001 - £20,000	C	£16.30	£32.60
£20,001 - £40,000	D	£18.60	£37.20
£40,001 and over	E	£20.85	£41.70

### Quick Calculator

Is your group run by volunteers or are you a volunteer?	Probably band A
Does your group have a small number of (one or two) part time paid staff or do you work part time?	Band B, C, D or E
Does your group have one full time member of staff?	Band B, C, D or E
Does your group have several part time staff?	Probably band C, D or E
Does your group have more than one full time member of staff or lots of part time staff?	Band D or E

TEMPORARY (3 MONTH) MEMBERSHIP FORM						
Name of group/ organisation						
Address						
Postcode						
Contact Name for Membership Queries/Information			Phone			
Email address						
Contact Name for finance queries if different from above			Phone			
Finance contact email						
Type of group						
Number of people using your group/ service each year	0-5 years	5-13 years		13-16 years	16+ years	Total
Area your group is based	Bristol	B&NES	South Glos	North Somerset	Taunton Deane, Sedgemoor, Mendip	Other
Membership Band	A	B	C	D	E	
Have you been a member before?				Yes	No	
Extra membership cards required (£1 each)				1	2	3
Your agreement with us	I have read the Conditions of Membership in the Membership Information leaflet and agree that our group and its representatives will abide by them. I declare that all details given above are true and correct, to the best of my knowledge. Children's Scrapstore may email me with information relevant to my membership. All information is confidential and will not be passed on.					
Your signature				Your name		