Annual Membership Application Form

*must be completed

*Name of group/organisation/individual…….

*Contact Name ....……..……

*Email Address ……..…..

*Full Postal Address …….

*Postcode …… *Phone Number ……..….

*What evidence are you showing us about your eligibility for membership?

Educational membership for all nurseries, preschools, children's centres, schools, colleges and universities (based on number of pupils/students from Ofsted):

0-70 pupils/students £60 ☐ 211-630 pupils/students £125 ☐

71-210 pupils/students £85 ☐ 631-1600 pupils/students £160 ☐

If you have more than 1600 pupils/students or multiple sites please contact us to discuss.

Other groups/organisations/individuals. Please see reverse for more details of group types.

Status of Organisation (including relevant company/charity number):……

Standard Membership £60 ☐ Not for Profit Group £35 ☐ Voluntary Group £25 ☐

Individual Supply Teacher (one card only) £45 ☐ Individual Childminder (one card only) £35 ☐ Individual Community Artist (one card only) £35 ☐

Individual Post 16 Student (one card only). September to August Only £10 ☐

I would like to make a voluntary donation to Children's Scrapstore (please write amount) ☐

	0-5 years	5-13 years	13-16 years	16+ years	Total
Number of people using your group/ service each year (all membership types please complete)					

Extra membership cards required (£2 each) if applicable 1 ☐ 2 ☐ 3 ☐

I want to know about all the other exciting things going on at Children's Scrapstore. Yes ☐ No ☐

Your data will be held securely in MailChimp, an email management programme, which gives you control and you can unsubscribe from the list at anytime. We will not pass your data on to any third parties.

*Your agreement with us:

I have read the Conditions of Membership in the Membership Information Leaflet and agree that our group and its representatives will abide by them. I declare that all details given above are true and correct, to the best of my knowledge. Children's Scrapstore will enter your data onto our secure Epos system in order to serve you as a member in the shop. We will keep a paper and electronic copy of your data whilst you are a member with us and will remove all data after your membership has lapsed by a year. We will contact you with any information directly relevant to your membership. All information is confidential and will not be passed on or sold. Full details of our privacy policy are available at www.childrensscrapstore.co.uk or ask to see a copy.

*Your signature…….. *Your name……

Organisations with more than one site (such as groups of schools, churches or nurseries):
Membership applies to a single site so each site, individual church, school or nursery, has to have its own membership.

Educational Establishments may have up to 3 additional cards:

- **Primary and Secondary School Memberships** automatically include access for the Parent Teacher Associations so two cards are included in the membership price, one for the school and one for the PTA. We understand it is not always easy for school staff to get hold of a membership card so as part of your membership we will keep a copy of the membership card here so that staff can access the membership if they show their staff ID badge.
- **Colleges and Universities** membership entitles the course staff and the students to access the Scrapstore. Students will need to show their student ID and a barcode, which will be sent to the membership contact email given on this form, in order to access the membership. Membership runs from September to August to ensure that students only have access whilst they are studying with you.
- **Preschools, nurseries and children's centres** pay the same fee whether they are privately run, LEA funded, charity or not for profit.

These membership types are for individuals and they may only have one card:

- **Supply Teachers** we will ask to see proof of supply teacher status – agency ID or payslip
- **Childminders**
- **Students** must have a valid student ID such as NUS card or institution ID which is valid for the academic year of membership and should be shown each visit. Membership runs from September to August only**.**
- **Community Artists** membership is for individuals who run workshops or work with groups to deliver projects, work is normally funded or commissioned. If just running workshops paid for by individuals then artists come under standard membership.

All other membership types may have up to 3 additional cards:

- **Voluntary** is for groups that don't have any paid staff and aren't part of a larger organisation, charity or company. Example are arts trails, parent run toddler groups etc. We make an exception for uniformed groups like scouts and guides who may join on a pack by pack basis.
- **Not for Profit** members must be a charity, Community Interest Company (CIC), Charitable Incorporated Organisations (CIO), or government/council funded department. Churches also come under Not for Profit.
- **Standard** membership is for groups and individuals that don't fit into our other criteria. Groups such as: festivals, art groups, singing and drama groups, old people's homes, play centres, children's arts and crafts workshops, artist collectives, forest schools, puppet and theatre companies. People who are paid by individual customers.

Completed forms can be emailed to enquiries@childrensscrapstore.co.uk

OFFICE USE ONLY					Form updated 03/09/2019
Staff Name		Membership number		%LOYALTY ?	
Notes on type of group What do they do? Are they a charity?					
Evidence seen					
Date this membership starts		Date expires			
Fee Paid (complete when paid)	Group Type Fee		+extra cards (£2 each)		=
Purchase Order			Invoice		
Cards (please write number)	Given		Need to be made		Sent

Comments

Further checks needed ☐